

## STONY ISLAND ARTS BANK PHOTOGRAPHY AND VIDEOGRAPHY POLICY

**All photography requests are subject to approval and availability.**

**Due to exhibition rights and other circumstances or clauses, certain spaces may be completely off limits for photography sessions at any time. Fees and policies are subject to change.**

### **PERSONAL PHOTOGRAPHY + VIDEOGRAPHY**

While we try to extend every consideration to individuals and groups wishing to photograph at Stony Island Arts Bank (SIAB), these activities must not interfere with normal operations or compromise the safety of the building, guests, or SIAB's collections. Personal, informal, non-commercial photography is allowed throughout SIAB with a cellular phone or handheld camera ONLY. In certain spaces, such as the Johnson Library, personal photography is limited in an effort to uphold the mission of Rebuild Foundation and how the spaces are honored and experienced. **Guests engaging in personal photography may NOT touch or move artwork, furniture, or collection items. Any guests that do so may be asked to exit the premises.**

### **PROFESSIONAL PHOTOGRAPHY + VIDEOGRAPHY**

Professional photo and video shoots—engagement, wedding, graduation, and family photography; headshots; photo shoots that require outfit changes; music videos; promotional videos; commercials; and so forth, whether done using a handheld camera by an unpaid photographer or professional equipment by a paid photographer—are NOT allowed without advance permission from Rebuild Foundation staff and are subject to additional fees. Visitors engaging in such sessions without explicit permission will be asked to exit the premises and to arrange a formal session with a Rebuild Foundation staff member if they wish to continue further.

Rebuild Foundation reserves all rights for photographic reproduction of SIAB property. Advance approval and photo location credit are required for any published photographs from the Stony Island Arts Bank. For more information and/or to request approval, please email [press@rebuild-foundation.org](mailto:press@rebuild-foundation.org).

For all other professional photography and videography inquiries, please email [julie@rebuild-foundation.org](mailto:julie@rebuild-foundation.org).

### **PROFESSIONAL PHOTOGRAPHY AND FILMING FEES**

**ALL professional filming and photography sessions must be arranged in advance.**

**ALL fees associated with the session MUST be paid by 7 days prior to the session date(s) in order for the session to be honored.**

**Photography and filming sessions are ONLY allowed Monday – Friday during standard business hours.**

**ALL sessions are subject to availability and approval.**

CATEGORY	FEES	NOTES
Student (With Valid Student ID) Educational Photography + Videography	\$25/hour 2 hour MAXIMUM, including setup and breakdown	This rate is for active students wishing to hold a photography or film session at SIAB for educational purposes.
Noncommercial Photography + Videography	\$100/hour 2 hour MAXIMUM, including setup and breakdown	Noncommercial includes graduation, engagement, wedding, and family photography and videography, and so forth.
Commercial Photography + Videography (Individuals + Non- Profit Entities)	\$200/hour 3 hour MAXIMUM, including setup and breakdown	Commercial includes fashion, editorial, artistic, and advertising photography and videography; professional headshots; interview recordings; and so forth.
Commercial Photography + Videography (For-Profit Entities + Non-Standard Business Hours)	See <a href="#">Stony Island Arts Bank Rental Packet</a>	All for-profit entities, television and film productions, and requests for weekend and non-standard business hours sessions must follow the SIAB Space Rental Packet fee schedule.

## STONY ISLAND ARTS BANK PHOTOGRAPHY AND VIDEOGRAPHY AGREEMENT

NAME	_____
ORGANIZATION	_____
ADDRESS	_____
PHONE	_____
EMAIL	_____
SESSION DATE	_____
SESSION TIME	_____
LOCATION(S)	_____
DESCRIPTION OF PROJECT	_____
	_____
	_____
	_____
	_____
BALANCE	_____
BALANCE DUE DATE	_____

Rebuild Foundation grants permission to the undersigned to photograph, at the time and location set forth above, for the undersigned's exclusive use only, the above named spaces and/or objects. Permission is granted on the condition that these photographs shall be for the sole use of the undersigned as indicated herein. Any other use beyond the usage indicated, including third-party use or publication, in any media, in whole or in part, requires the additional written permission of Rebuild Foundation.

A designated Rebuild Foundation staff member will be on site during the entire photography session. Payment must be made 7 days prior to session date in order for the session to be honored. Cancellations made less than 7 days prior to session date will result in forfeiture of any session fees paid. Cancellations on Rebuild Foundation's behalf will result in a full refund of any session fees paid and will be issued via check. The undersigned understands the policies and procedures as explained in this document and agrees to abide by said terms.

_____	_____
CLIENT SIGNATURE	DATE
_____	_____
REBUILD FOUNDATION SIGNATURE	DATE